

Making Room Reservations at Conference Hotel

The Doubletree Hotel is in Crystal City, Virginia just across the Potomac from Washington, DC. Contact the hotel directly by phone or web site:

866-999-8439 www.doubletreecrystalcity.com.

Our group code is: NAF

Make reservations before June 1, 2005

<u>Conference room rates:</u>	Friday June 24-25	\$ 99
	Sunday June 26-Thursday June 30	\$ 135
	Friday July 1 - 2	\$ 99

Rates are the same for single or double rooms. Rates listed above do not include taxes or other usage fees. There is a \$20 charge for additional adults - this applies only if there are 3 or more adults in a double room. The hotel requires an early departure fee of \$50 if you depart the hotel before the date indicated on your reservation. To avoid this fee, be sure the hotel has your correct departure date 48 hours prior to arrival and re-confirm at check-in. Check-in time is 3:00 pm, checkout time is noon. Reservations can be cancelled by 4:00 pm day of arrival without penalty. We have blocked 90 rooms for our conference; to obtain these conference rates, reservations must be received at the hotel before Wednesday June 1, 2005.

Parking is available at the hotel; we have negotiated a reduced rate of \$5 per day for June 26-30. Other dates, the parking rate is \$15 per day. These rates include in/out privileges.

Everything you need to know before your visit to Washington, DC

How do we get there?

- * Flying or driving, the Doubletree Hotel's website gives detailed directions from all airports and highways. Check it out at www.doubletreecrystalcity.com and then search for Washington, DC and choose Doubletree Hotel Crystal City @ National Airport.

What is the best way to get around?

- * The Metro subway system will get you just about anywhere you want to go. It is a short walk from the hotel to the nearest station. At registration we will provide you with a one day pass to get you to your first meeting site

away from the hotel. You will need to obtain additional passes for others in your group and to get to the second day of meetings. Daily passes are available for \$7, or you can buy a 7 day Fast Pass for \$32.50 in advance from their website at www.wmata.com.

What tour arrangements are necessary?

- * With so many things to see and do, planning is a must. Capitol and white House tours are arranged through your Senator or Congressman's offices. Some tours require advance reservations while others are simple walk throughs. If you would rather ride than walk, the park district's Tourmobile service travels from Capitol Hill to Arlington Cemetery and points in between with unlimited re-boarding privileges for the day of purchase. Old Town Trolley tours offer both day and night rides with the same re-boarding privileges.

Where can I go to get more information?

- * We have included with this mailing one of the most comprehensive guides to Washington from the convention and visitor's bureau. There is plenty of additional information available on the internet. Here are a few sites to look into.
- * www.washington.org
- * www.whitehouse.gov - official site for the White House
- * www.mountvernon.org - official site for Mount Vernon
- * www.wmata.com - Metro site for purchasing Metro passes
- * www.si.edu - main web site of the Smithsonian Institute
- * www.washingtondc.com
- * www.lonelyplanet.com/destinations/north_america/washington_dc
- * www.aoc.gov - site of the Architect of the Capitol (interesting)
- * www.exploredc.org
- * www.dcvisit.com
- * www.nationalgarden.org - National Botanic Garden
- * www.wwiimemorial.com
- * dcpages.com/Tourism - excellent source of web sites for many attractions
- * www.historictours.com/washington - various tours available
- * thewall-usa.com - Contains articles and photos of the Wall and a search-able database of the names listed on it.
- * www.nps.gov/vive/ - Park service site for Vietnam Veterans Memorial
- * www.nps.gov/foth/index2.htm - Ford's Theatre and Petersen House